

# MOHAVE COUNTY BOARD of SUPERVISORS

P.O. Box 7000  
Website – [www.mohavecounty.us](http://www.mohavecounty.us)

700 West Beale Street

Kingman, Arizona 86402-7000  
TDD – (928) 753-0726

District 1  
Gary Watson  
(928) 753-0722

District 2  
Hildy Angius  
(928) 758-0713

District 3  
Buster D. Johnson  
(928) 453-0724

District 4  
Jean Bishop  
(928) 753-8618

District 5  
Steven Moss  
(928) 758-0739



County Administrator/County Engineer  
Michael P. Hendrix, P.E.  
Telephone (928) 753-0729  
FAX (928) 718-4957

Clerk of the Board  
Ginny Anderson  
Telephone (928) 753-0731  
FAX (928) 753-0732  
**Revised 3-16-2017**

## **AGENDA NOTICE OF REGULAR MEETING, PUBLIC HEARINGS OF THE MOHAVE COUNTY BOARD OF SUPERVISORS MARCH 20, 2017 – 9:30 AM 700 W. BEALE STREET - KINGMAN, ARIZONA**

*If the public wishes to address the Board regarding Public Hearings or Regular Agenda items, they may fill out the Request to Speak Form located in the back of the room (speaking on items, other than Public Hearings, will be at the discretion of the Chairperson). The form should then be given to the Clerk of the Board prior to the meeting. The time limit rule, noted on the form, will be enforced.*

### **MEMBERS OF THE MOHAVE COUNTY BOARD OF SUPERVISORS WILL ATTEND EITHER IN PERSON OR BY TELEPHONE CONFERENCE CALL.**

### **9:00 A.M. EXECUTIVE SESSION FOR DISCUSSION AND CONSULTATION WITH LEGAL COUNSEL IN ACCORDANCE WITH A.R.S. 38-431.03 (A) (3) & (4) TO DISCUSS ITEMS NOTICED ON THE AGENDA WITH AN ASTERISK.**

### **9:30 AM MEETING CALLED TO ORDER WITH INVOCATION AND PLEDGE OF ALLEGIANCE.**

### **THE BOARD OF SUPERVISORS MAY, BY MOTION, RECESS INTO EXECUTIVE SESSION TO RECEIVE LEGAL ADVICE FROM THE BOARD'S ATTORNEY(S) ON ANY ITEM CONTAINED IN THIS AGENDA PURSUANT TO A.R.S. 38-431.03 (A) (3) & (4).**

### **MOTION AND ACTION TO CALL FOR AN EXECUTIVE SESSION TO BE HELD APRIL 03, 2017, AT 9:00 AM, FOR DISCUSSION AND CONSULTATION WITH LEGAL COUNSEL IN ACCORDANCE WITH A.R.S. 38-431.03 (A) (3) & (4) TO DISCUSS ITEMS NOTICED ON THE AGENDA WITH AN ASTERISK.**

### **OFFICIAL BUSINESS TO COME BEFORE THE BOARD:**

- \*1. Discussion of pending or contemplated litigation claims and demands.
2. Committee and/or Legislative Reports.
3. County Administrator's Report.
4. Approval of the February 6, 2017 BOS regular meeting minutes.

### **CALL TO THE PUBLIC**

*Those wishing to address the Board at the Call to the Public regarding matters not on the Board agenda must fill out and submit to the Clerk a Call to the Public - Request to Speak Form located in the back of the room prior to the meeting. Action taken as a result of public comments will be limited to responding to criticism, referral to staff, or placing a matter on a future Agenda. Comments are restricted to items not on the Regular Agenda with the exception of the Consent Agenda, and must relate to matters within the jurisdiction of the Board.*

**PROCLAMATION:**

Proclamation declaring the week of April 2, 2017 through April 8, 2017 as  
"National Crime Victims' Rights Week" in Mohave County

**PRESENTATIONS:**

2016 Mohave County Employee Service Awards

**BOARD OF SUPERVISORS CONSENT AGENDA**

**(Items 5 - 44)**

5. Approve a Special Event Liquor License for Kingman's Healing Hooves, 5505 US Hwy 66, Golden Valley, Arizona; Event date: April 8, 2017.
6. Approve an Application for Extension of Premises/Patio Permit for Veterans of Foreign Wars, 12858 Old Oatman Hwy, Topock, Arizona; Event date: April 29, 2017.
7. Approve an Application for an Interim Permit/New License for Michelle Jean Khammar dba The Prospector, 4962 W. Tennessee Ave, Chloride, Arizona; Series 12 - **Restaurant**.
8. Accept additional grant funds under Contract No. ADEQ GSC 2015-00002 between Mohave County and the Arizona Department of Environmental Quality for Water Pollution Prevention (208 Planning) to conduct water pollution prevention planning activities for all of Mohave County in the additional amount of \$1,800 bringing the total amount to \$4,050 for Fiscal Year 2017 and revising the budget (89512402) accordingly. - **Development Services**
9. Approve Amendment #1 for Contract #ADHS14-074961 with the Arizona Department of Health Services and Mohave County Public Health (Nursing Division), for the High Risk Perinatal Program/Newborn Intensive Care Program Community Health Nursing Program (230-04-5115) with no revised budget, effective July 1, 2017. - **Department of Health**
10. Approve Amendment #3 for Contract #ADHS17-133195, Emergency Preparedness Program, between Arizona Department of Health Services and Mohave County Department of Health, Bioterrorism and Emergency Response Division, Fund #273-04-5108, and a revised budget. - **Department of Health**
11. Approve Contract Amendment #1, for Contract #ADHS14-072199, for the Tobacco Education and Prevention Services Program (225-04-5125), between Arizona Department of Health Services and Mohave County Department of Public Health (Nutrition Division), with no revised budget. - **Department of Health**
12. Approve Amendment No. Four (4) to Contract No. 13-P-01 Janitorial Services in Lake Havasu City, to Spruce Goose Cleaning Company, LLC, Lake Havasu City, Arizona, extending the contract for an additional one year period, from July 1, 2017 through June 30, 2018, with all terms and conditions remaining the same, on behalf of the Public Works Department - Facilities Maintenance Division. - **Procurement**
13. Approve Amendment Five (5) to Contracts No. 12-PS-03, Construction Plan Review and Inspection Services with (-02) Willdan Engineering, Phoenix, AZ; and (-03) Bureau Veritas North America, Inc., Sacramento, CA, extending the contracts for an additional six (6) month period from April 2, 2017 through October 1, 2017, with all terms and conditions remaining the same, on behalf of the Development Services Department - Building Inspection Division This extension will allow Development Services time to recruit a new Chief Building Official to participate in the process of resoliciting for the above services while sustaining the County's ability to have plans reviewed. - **Procurement**
14. Approve and sign contract 17-B-02 with AZ Wastewater Industries, Inc., Phoenix, AZ for the purchase of a trailer mounted vacuum for pot holing lines, cleaning out valve boxes, and valve in the amount of \$55,500 plus any applicable taxes; and approve the following funding transfers to complete the purchase: \$5,000.00 from 85614900-48499 to 85614900-48555 and \$5,000.00

from 85014950-48552 to 85014950-48555. The purchase will be completed utilizing funds split from the Golden Valley Improvement District and the I-40 Improvement District, sourced to 85614900-48555 and 85014950-48555 in the amounts of \$30,000 to each. - **Procurement**

15. Approve and sign 15-SF-45 Contract Amendment One, Business Attraction Services with Partnership for Economic Development, Lake Havasu City, Arizona, extending the contract for an additional six (6) month period, from January 1, 2017 through June 1, 2017, with all other terms and conditions remaining the same. - **Procurement**
16. Approve award for Contract 17-B-01 to H&H Development, Inc. (Kingman, Arizona) as follows: 1) Base bid cost of \$72,520 payable to H & H Development, Inc. (Kingman, Arizona); as well as Option #1 at \$500 and Option #2 at \$2,400 for a total project cost of \$75,420; 2) Remaining allocated project grant funds in the amount of \$4,580 to be utilized by the Community Services Department towards any change orders that are unforeseen, but deemed necessary to complete this project utilizing grant funds from ORG Code 87750857 and OBJ Code 48325; and 3) Total allocated grant project funds for IFB 17-B-01 not to exceed \$80,000 utilizing grant funds from ORG Code 87750857 and OBJ Code 48325. - **Procurement**
17. Approve the utilization of 16-PS-13-01 to Empire Pump Corporation, Phoenix, Arizona, for the rehabilitation of Well 7 in the I-40 Industrial Water System in the amount of \$367,242.56 plus any applicable taxes in order to restore system redundancy for the upcoming peak operating season. Furthermore, approve an appropriation transfer from unawarded appropriations 82611800 to 85094952-48499 in order to cover the complete appropriation of this unforeseen purchase. Cash reserves in fund 850-10160 are available and will be used to fund the expense. - **Procurement**
18. Approve and sign contract 17-B-03, Hardy Building Demolition Project, to OCM, LLC, Buckeye, AZ, in the amount of \$132,000.47. The project will utilize funds approved as part of the FY17 budget. - **Procurement**
19. Approve Amendment No. Two (2) to Contract No. 15-P-01, Online Surplus Auction Services, to The Public Group, LLC, Provo, Utah, extending the contract for an additional one year period, from May 15, 2017 through May 14, 2018, with all other terms and conditions remaining the same, on behalf of the Procurement Department. - **Procurement**
20. Authorize salary of the applicant for an Office Assistant Senior position in Financial Services Department at Range 8, Step 7 or \$18.56 hourly/\$38,605 annually. - **Financial Services**
21. Authorize salary of the applicant for an Office Assistant position in Financial Services Department at Range 6, Step 9 or \$18.56 hourly/\$38,605 annually. - **Financial Services**
22. Certify the total revenues received by the Justice Courts and Clerk of Superior Court for FY2016 that exceeded the base year of FY98, in accordance with ARS 41-2421(G) and certify the Court collections and approve the allocation of the Fill-The-Gap collections in accordance with ARS 41-2421(E) - **Financial Services**
23. Approve Mohave County's warrant register for February 2017 for \$3,863,822.59. - **Financial Services**
24. **Sitting as the Board of Directors of the Mohave County Library District:** Approve a Virtual Service Delivery partnership between the Internal Revenue Service Stakeholder Partnerships, Education and Communication Office and the Mohave County Library District in order to provide residents with a method to meet with IRS Taxpayer Assistance Center personnel remotely via video conference and authorize the Board Chair to sign the Letter of Understanding. - **Library**
25. Set a Public hearing for April 3, 2017 regarding the establishment of 0.30 miles of Corona Road from Huntington Road to Downey Road as a county highway for the purpose of hard surfacing so to reduce the intensity of road maintenance activities required to properly maintain Corona Road under the frequency of commercial traffic served and to accept the proposed highway as a paved road into the Mohave County Road Maintenance Program and further direct the County Engineer to file a report with the Board of Supervisors and a map of the proposed highway and give proper notice to the public of the hearing. - **Public Works**
26. Approve remitting application Form 2740-1 to the Bureau of Land Management an application for Recreation or Public Purposes renewal for 4.61 acres, more or less, a lease on federal land for Mohave County Offices and ADOT facilities in the Beaver Dam / Littlefield area of Mohave County and authorize the Chairman of the Board of Supervisors to sign as applicant. - **Public Works**
27. Formally acknowledge and accept the Quit Claim Deed conveyance by NAZAG LLC, Terrence Leek, Manager, for a 42 wide roadway alignment from Route 66 along Mary Ellen Road for 2,135 feet, more or less, and along Calle De Leon for 2,139 feet, more or less, which will legally convey access

for the development of photovoltaic power facility and further authorize the Clerk of the Board to sign the Acceptance Statement for and on behalf of Mohave County, located in the Gila & Salt River Meridian Section 29, 23N, 15W, northeasterly vicinity of the Kingman area of Mohave County, Arizona. – **Public Works**

28. Formally acknowledge and accept the Quit Claim Deed conveyance by James & Barbara Ricca for a 30 feet wide by 290 feet long tract of land known as Harvard Street for use of public ingress, egress, and public utilities and authorize the Clerk of the Board to sign the Acceptance Statement for and on behalf of Mohave County, located in the Gila & Salt River Meridian Section 1, 21N, 17W, westerly vicinity of the Kingman area of Mohave County, Arizona. – **Public Works**
29. Acknowledge receipt and refer to Public Works a petition to the Mohave County Board of Supervisors requesting Calle Lucero from Avenida Obregon to Avenida Sierra Madre for approximately 9235 feet in an easterly direction then north on Avenida Sierra Madre for approximately 9235 feet to E Calle Glen then east on E Calle Glen to N Deer Springs for approximately 5550 feet to be accepted into the Mohave County Road System for regular maintenance, located in the Hidden Meadows Unit 1, Kingman, Arizona. – **Public Works**
30. Adoption of BOS Resolution No. 2017-029 to extinguish a 20 foot wide access and utility easement for Sundown Drive located on the westerly side of Government Lot 3 beginning at the southerly boundary of the NW ¼ of the SW ¼ and ending at the northerly boundary of the NW ¼ of the NW ¼ being more particularly 999 feet long by 20 feet wide, more or less, situate in Gila & Salt River Meridian Section 30, T22 North, R17 West, So-Hi vicinity of Mohave County, Arizona. – **Public Works**
31. Adoption of BOS Resolution No. 2017-028 to correct the legal description of Resolution No. 99-88 in the formation of Centennial Park Domestic Water Improvement District of Mohave County, Arizona in the Colorado City area recorded in the Official Records of the Mohave County Recorder at Fee Index Number 99014543, Book 3263, Page 402, Dated 03/11/1999 to represent the boundaries of said District as set forth in "Exhibit A." – **Public Works**
32. Set a public hearing on April 3, 2017 to accept into the Mohave County Regular Maintenance Program Kirkland Road from Patagonia Road to W Vandergriff Drive for approximately 3,900 feet with a general northerly direction in the Golden Valley area of Mohave County, Arizona. – **Public Works**
33. Authorize the approval of the Subgrant Award Agreement for the FY17 Arizona Department of Public Safety Grant Agreement No. 2015-419, Victims of Crime Act (VOCA), Victim Assistance Grant Program, Federal Grant #2015-VA-GX-0032 CFDA #16-575; total award is \$31,259 processed through fund #26910270. – **Mohave County Attorney**
34. Authorize the approval of the Subgrant Award Agreement for the FY17 Arizona Department of Public Safety Grant Agreement No. 2015-420, Victims of Crime Act (VOCA), Victim Assistance Grant Program, Federal Grant #2015-VA-GX-0032 CFDA #16-575; total award is \$48,754 processed through fund #26910259. – **Mohave County Attorney**
35. Authorize the approval of the Subgrant Award Agreement for the FY17 Arizona Department of Public Safety Grant Agreement No. 2015-421, Victims of Crime Act (VOCA), Victim Assistance Grant Program, Federal Grant #2015-VA-GX-0032 CFDA #16-575; total award is \$41,849 processed through fund #26910264. – **Mohave County Attorney**
36. Authorize the approval of the Subgrant Award Agreement for the FY17 Arizona Department of Public Safety Grant Agreement No. 2015-422, Victims of Crime Act (VOCA), Victim Assistance Grant Program, Federal Grant #2015-VA-GX-0032 CFDA #16-575; total award is \$58,498 processed through fund #26910267. – **Mohave County Attorney**
37. Redeem the waivers for applicants who missed the March 1 deadline pursuant to ARS 42-11153B. – **Mohave County Assessor**
38. Approve transfer of \$20,000 from General Fund Contingency to the General Fund Treasurer Legal Notices (org/object 10013100-43410). – **Mohave County Treasurer**
39. Approve the Certificate of Clearance on uncollectible personal property in the amount of \$6,146.51. – **Mohave County Treasurer**
40. Approve the report of routine personnel actions taken during the pay period of February 18, 2017 through March 3, 2017. – **Mohave County Administrator**
41. Approve the reappointment of Brad Meahl to the Mohave County Board of Adjustments representing Supervisorial District 3. – **Buster D. Johnson, Supervisor District 3**

42. Approve the reappointment of Frank Eakins to the Mohave County Transportation Commission representing Supervisorial District 4; term to be effective April 6, 2017 through April 6, 2020. – **Jean Bishop, Supervisor District 4**
43. Recommend approval of the FY2017-18 Jail Booking and Housing Rates to be effective July 1, 2017. – **Mohave County Sheriff**
44. Authorize the removal of the Finance Director Trustee designation from the SIR/EBT Trust Agreement and maintain the Finance Director as Treasurer; and accept the resignation of Jacqueline Matson from the SIR/EBT Trust effective March 14, 2017 and appoint Virlynn Tinnell to fulfill the unexpired term through March 4, 2018. – **Buster D. Johnson, Supervisor District 3**

**PUBLIC HEARINGS:**

**TIM WALSH, JR., P.E., DEVELOPMENT SERVICES DIRECTOR:**

45. **Open Public Hearing:** Discussion and possible action RE: Adoption of BOS Resolution No. 2017-025 – **REVOCATION OF A ZONING USE PERMIT** on Assessor's Parcel No. 306-66-027, for an animal sanctuary in an A-R/36A (Agricultural Residential/Thirty Six Acre Minimum Lot Size) zone, in the Golden Valley vicinity (south of State Highway 68, between Laguna Drive and Teddy Roosevelt Road), Mohave County, Arizona. **(Commission recommended approval by unanimous vote.)**

**REGULAR AGENDA:**

**ROBERT A. TAYLOR, CIVIL CHIEF DEPUTY COUNTY ATTORNEY:**

46. Discussion and possible action RE: Amend Mohave County's Anti-Littering Ordinance No. 2002-03 to require landlords to provide commercial trash collection service to residential tenants and provide for a 10 day notice to litter generators to remove litter if such notice is given by mail. **(Continued by the Board at their March 6, 2017 meeting)**

**STEVEN C. MOSS, MOHAVE COUNTY SUPERVISOR, DISTRICT 5:**

47. Discussion and possible action RE: Direct staff to engage with Mohave Valley Irrigation and Drainage District (MVIDD) and obtain all information regarding potential exchange agreements between MVIDD, its subcontractors, Bureau of Reclamation (BOR) and other entities.

*Supporting documentation for agenda items may be reviewed by [clicking here](#) or in the Clerk of the Board's Office, 700 W. Beale Street, Kingman, Arizona. Pursuant to the Americans with Disabilities Act (ADA), Mohave County endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. For an accommodation please contact the Board of Supervisors office at 928-753-0731.*