MANUFACTURED HOME PERMIT SUBMITTAL REQUIREMENTS

Applications for all Residential Manufactured Home Projects must contain the following information:

1) One (1) Completed Mohave County Building Permit Application Form.

2) One (1) Completed Residential Manufactured Home Installation Permit Application Form.

3) One (1) Completed MH – FBB Additional Contractor Information Form (if required).

4) One (1) 8½” X 11” Scaled Plot Plan of property showing the proposed Manufactured Home, Accessory Structures and Utility locations. Show locations and sizes of all steps, landings and/or decks at each entrance/exit of the Manufactured Home (must meet IRC requirements).

5) One (1) Completed Septic Permit Application Form or proof of existing waste water system on property.

6) One (1) Completed Grading Permit Form (if required).

7) One (1) Completed Flood Control Permit Application Form (if required).

8) Two (2) Sets (One with Original Red-Stamp) of OMH Approved Plans for Engineered Footing / Foundations for Manufactured Homes (Site Specific Plans Only) (if required).

9) Two (2) Sets (One with Original Red-Stamp) of OMH Approved Plans for any Attached Accessory Structures (Site Specific Plans Only) (if required).

10) One (1) Copy of the Manufactured Home Installation Manual for that specific home or copy of HUD Installation Standards being used (must be available at the site for all inspections).

Informational Notes:

- Upon Inspection of the Project Site, a Soils Report and/or Compaction Report may be required prior to footing approval.

- Attached or Detached Accessory Structures such as stairways, decks, awnings, sheds, carports, garages, air-conditioning units, skirting etc., not having State Approved Plans (if applicable) and /or not included in the original contract and the initial Manufactured Home installation permit will require a separate County permit and will be reviewed to the County adopted International Building Codes.

- An Arizona Licensed MH Installer / Contractor is required for all Manufactured Home Installation and any construction work related to the project.

- A Certificate of Occupancy is required prior to any Use or Occupancy of the Manufactured Home.